











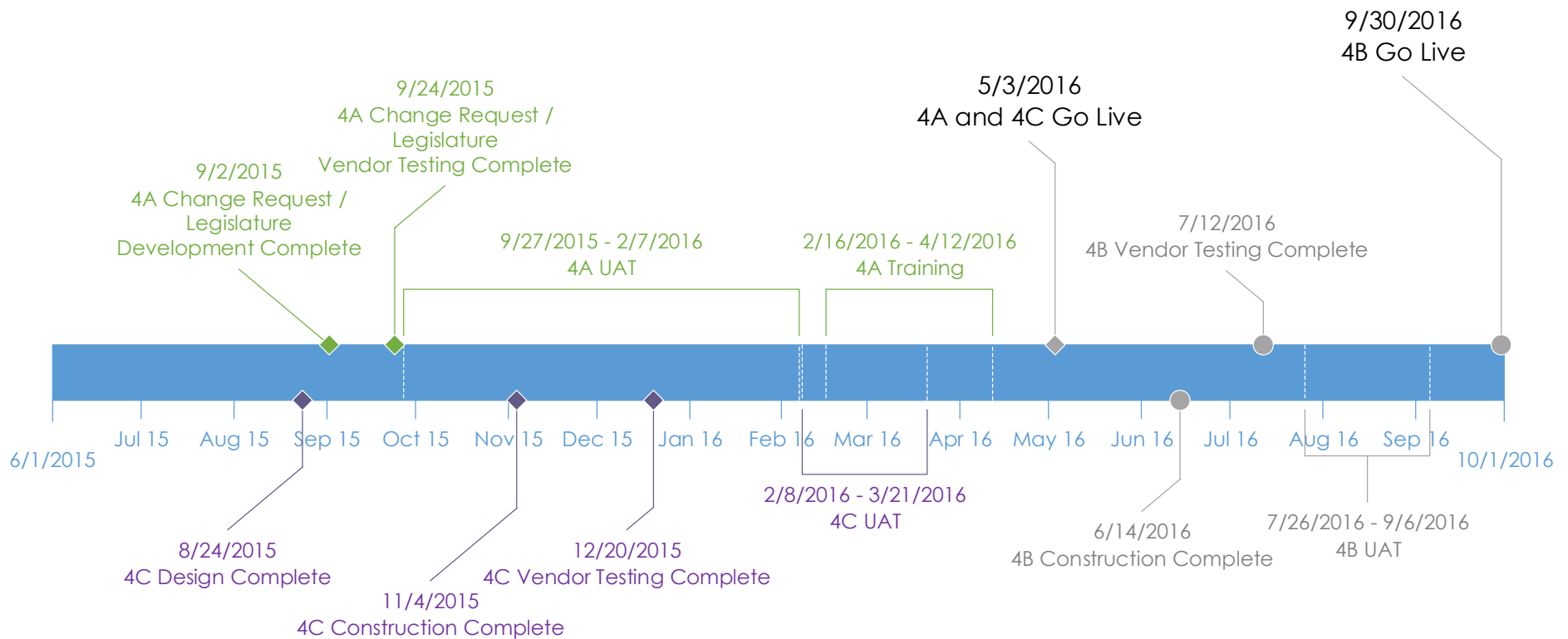
# MPERAtiv Status Report

Overall Status: **Yellow**  
Trending: **Yellow**

December 2, 2015

Prior Status October 1, 2015	<b>Scope</b> – Green 	<b>Schedule</b> – Yellow 	<b>Budget</b> – Green 	<b>Issues</b> – Yellow 	<b>Risks</b> – Yellow 
Current Status	<b>Scope</b> – Green  Scope is stable.	<b>Schedule</b> – Yellow  While there's no foreseeable impact to the go live date, data conversion continues to be behind schedule.	<b>Budget</b> – Green  Budget is currently within 1% of approved amount.	<b>Issues</b> – Green  Prior Empower issue is resolved. Conflicting priorities affecting MPERA employees.	<b>Risks</b> – Yellow  Risks remain for change requests and data conversion. Additional risk to UAT is being addressed.
Key points	<ul style="list-style-type: none"> <li>Go live date of May 2, 2015 has been communicated externally to employers</li> <li>UAT (schedule for 90 days) is approximately 5 days behind schedule. Cause of delay is related to conflicting employee priorities and is being addressed.</li> <li>Data conversion is making good progress but remains behind schedule while still within contingency.</li> <li>Data validation activities are in progress and yielding positive results related to project timeline.</li> <li>Training preparation is in progress and is incorporating lessons learned from other states.</li> <li>Several employers have participated in user acceptance testing for the employer reporting feature.</li> </ul>				
Summary	<p>The overall project status remains as yellow with continued cautious optimism. Data conversion and UAT are behind schedule but both are within contingency. Employee availability and competing priorities are the primary issues affecting these areas. The steering committee reviews metrics weekly and takes action as needed.</p> <p>Education for both employers and employees is on track. Employer training is being done in March and April with sessions being held throughout the state. Training materials and schedule are being created for all of MPERA employees with training to be conducted in April.</p>				
Issues	Data conversion assistance from SITSD was reduced to 50%. Response to this issue has been to allocate an MPERA member to cover the remaining activities for data conversion.				
Risks	<u>Description</u>	<u>Score</u>	<u>Mitigation</u>	<u>Contingency</u>	
	Schedule impact due to data conversion issues.	50%	Scheduled working sessions for MPERA and vendors to review action items together. Added SITSD resource to assist. Ranking items related to testing to prioritize efforts.	Plan allows for contingency in being complete.	
	Schedule and scope impact if critical changes are identified during UAT.	60%	Review end to end processes in the system early in schedule to identify change requests early.	Plan has activities scheduled between UAT completion and deployment. These activities could be shifted if critical changes are identified. This would come with an impact to deployment/cost of member self service.	

# MPERAtiv Schedule (No Change)



## Scope Legend:

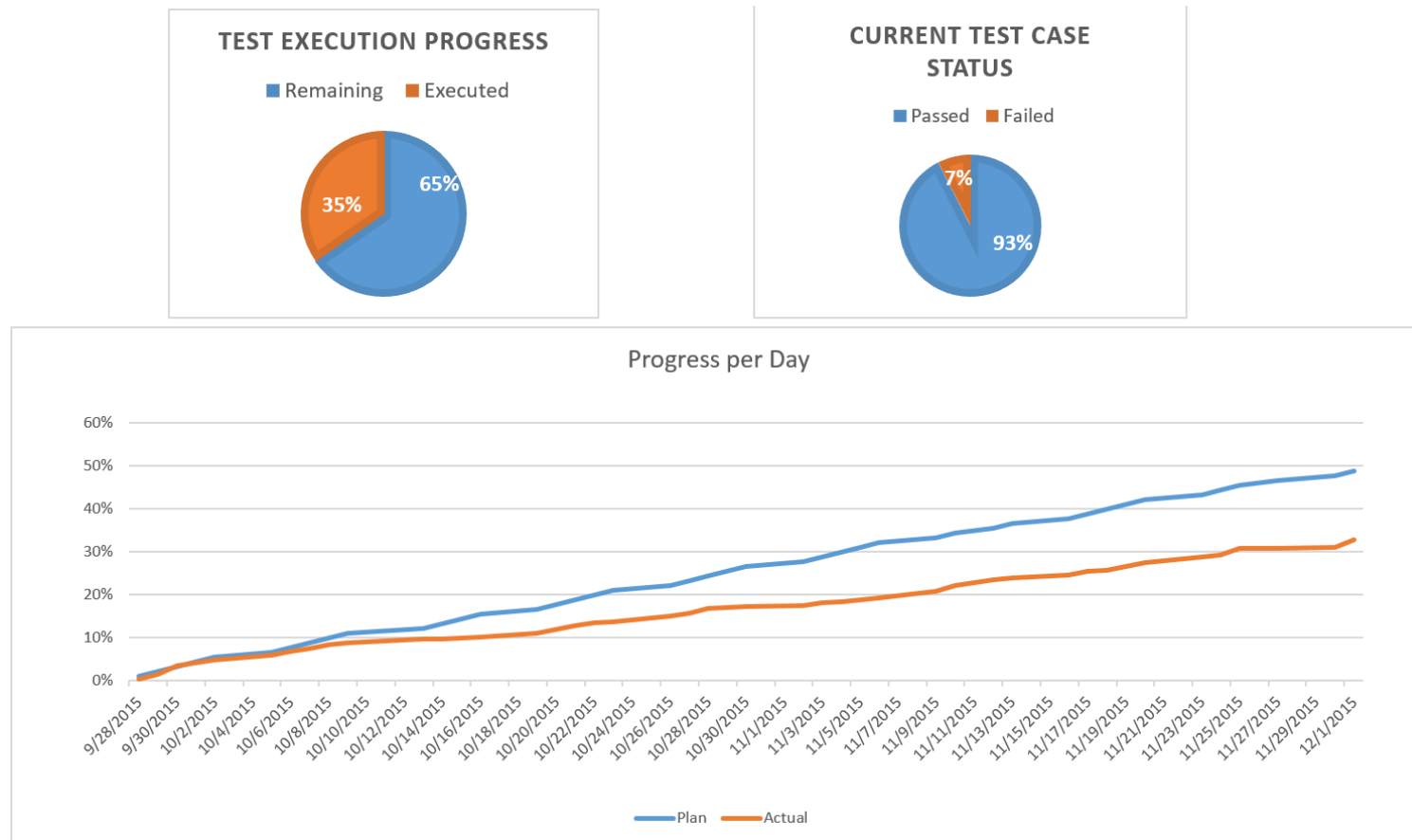
4A – Initial Scope for MPERA to manage retirement systems

4B – Member self service portal

4C – Year end processing functionality (i.e. actuary, annual statements, and CAFR)



# User Acceptance Testing (UAT) Update



Note: These metrics are based on count of test cases completed. The initial test cases have been those that take longer to complete. The team is transitioning to the shorter test cases with the expectation that more test cases can be completed per day. Additional monitoring of time allocated to UAT is also taking place to maintain focus.